

# Reflector

VOLUME 62, ISSUE 1    AUGUST, 2022

**Protestant Reformed Christian School/  
Heritage Christian High School**

## NEWS FROM THE SCHOOL BOARD

### Special Points of Interest

- Our first day of school begins on Monday, August 29 at 8:15.
- School doors will open each day at approximately 8:00 A.M., 15 minutes before the start of school.
- To view our 2022-2023 academic calendar, please go to our website at [www.heritagechs.org](http://www.heritagechs.org).
- The Taste, our Achieve Program fundraiser, is scheduled for Friday, October 7. Please plan to attend and support this important aspect of our school.

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Back to school! A phrase which emerges mid-summer as marketers market school supplies and clothing. A phrase children hear and realize summer's window is closing. A phrase English teachers study – and wonder – is this a noun phrase or an adverbial prepositional phrase?

No matter the reaction reading or hearing this phrase may elicit, “going” or “coming” back to school is indeed an exciting and wonderful time. It reflects coming from a place – perhaps as new parents, sending your first child. Perhaps, an experienced parent, observing as your last child leaves for their senior year. Perhaps, after four years of college, entering your own classroom for the first time. Perhaps, after preparation for an upcoming year, invigoration to challenge and grow with students in the upcoming year. And not only does it reflect coming from a place, but it reflects going to. More than just going to a building, but going to an opportunity to lead, grow and be prepared for the vocations to which we are called by our Father.

The Board eagerly welcomes students, faculty, staff, and volunteers as you return to school for opportunities to lead and grow this upcoming year. On behalf of our parents, we are grateful for the dedication by our Administrators, Faculty, and Staff for your preparation over the summer months. As we work together alongside parents, the provision of covenantal education is a reminder of our calling to grow together – as Paul instructs us in Romans 15, “We then that are strong ought to bear the infirmities of the weak, and not to please ourselves. Let every one of us please his neighbor for his good to edification.” (vs. 1,2)

We welcome these new teachers to our school : Mrs. Virginia Boer (Achieve), Mrs. Sydney Gagliardi (High School), Miss Amanda Ophoff (Discovery Center), Mrs. Annette Ophoff (Kindergarten), Mrs. Karla Van Baren (Discovery Center), and Mrs. Teagan Van Overloop (High School), and all returning teachers: Mrs. Karen Terpstra (1<sup>st</sup>), Miss Danielle Zandstra (2<sup>nd</sup>), Miss Jeanette Huisken (3<sup>rd</sup>), Miss Anna Maatman (4<sup>th</sup>), Miss Emma Bennett (5<sup>th</sup>), Miss Martha Mahtani (6<sup>th</sup>), Mrs. Carrie Bosman (Jr. High), Mr. Ben Boverhof (Jr. High and High School), Mr. Ryan Van Overloop (Jr. High and High School), Mr. David Baldwin (Grade School, Jr. High, High School), Mrs. Audra Andringa (Discovery Center), Mrs. Pam Van Baren (Discovery Center), Mrs. Karen Van Baren (High School), Mr. Jake Andringa (High School), Mrs. Shanda Houck (High School), Mr. Ralph Medema (High School), Mr. Ryan Dykstra (High School), and Mrs. Stacy Bruinsma (Discovery Center/High School).

In addition, we are grateful to Covenant Christian High School and Loveland Protestant Reformed Christian School, as they share classes taught by Mr. Tom Bergman and Mr. BJ Mowery respectively, and for Mrs. Amy Marcus, who will be monitoring and assisting with the provision of education of the classes being taught via online or recorded formats. As we grapple with the opportunities presented with the shortage of teachers, we are grateful to our administrators and teachers engaging with new curriculum, and are confident that in the 2022/2023 year, we have developed a plan which provides a solid, challenging and distinctive Reformed education for our students.

In conjunction with developing curriculum and teachers for the classroom, the Board has been active in continuing to develop updated policies for parents, students and faculty/staff. As expressed in the last Reflector, in May the Board approved a modified Attendance Policy granting parents greater leeway in determining excused absences. And, the Board will be assessing the implementation of an updated sexual abuse policy (see separate notation later in Reflector), as we grow in knowledge and awareness of this serious issue.

Over the past years, our children have enjoyed a variety of summer sport camps, and we are looking to develop summer camps with a wider variety of opportunities. Thanks to all for your participation in the recent survey, and we look forward to communicating with you in future months as we implement an expanded program, based upon the enthusiastic information we have received.

Much thanks to our Building and Grounds Committee, as in the past few months we have updated the soccer field (irrigation), run electric to the soccer scoreboard, resurfaced the gym floor, installed new carpet in the all-purpose room, replaced 78 light bulbs (!), and many more odds and ends care. Building and Grounds is also working with Roeda Signs to redesign and update our existing school sign on Calumet Ave. and also construct a new school sign at our secondary entrance on 109<sup>th</sup> St. Funds from previous 8<sup>th</sup> grade class gifts to the school will be used to cover this project.

The Endowment Fund Committee is looking forward to the Annual Endowment Fund Golf Outing, to be held on Saturday, October 1 at Lincoln Oaks Golf Course. We ask that you complete and submit the previously distributed registration forms for the golf outing by September 1. Your contributions to this fund help secure reduced tuition for our parents and are appreciated.

The Achieve Committee is pleased that Virginia Boer will be leading the Achieve program in the upcoming year. We look forward to working and striving with parents, aides and teachers to grow in our knowledge of how to train and instruct our youth who require modified teaching needs.

While a bit in the distance – please reserve November 4 for the Fall Promotional Dinner, an integral fundraiser necessary to support the finances for the 2022/2023 school year.

The Transportation Committee has spruced and waxed up the buses and declared them ready for action in the coming weeks. The routes are shown later in the Reflector – along with bus behavior requirements!

The Finance Committee has reviewed the end of fiscal year 2021/2022 financials and are thankful for the show of strong financial support that we continue to receive. Thanks to our Heavenly Father for providing labor for our hands, for each individual family and abundance to share for our neighbor.

So yes, back to school. Most likely Paul did not have this phrase in mind when the Spirit led him to pen Romans 15. But it is most certainly applicable. Our prayer, as is yours, is that as we support each other, collaborate, encourage, and grow together in the 2022/2023 school year, may we humbly remember, “for whatsoever things were written aforetime were written for our learning, that we through patience and comfort of the scriptures might have hope...that ye may with one mind and one mouth glorify God, even the Father of our Lord Jesus Christ.” (vs. 4, 6)

## NEW FACES IN THE SCHOOL FACULTY

As mentioned in the above school board report, we welcome several new faces to our faculty. The school board and existing staff look forward to working with our new teachers. A brief article written by each of them follows. Welcome aboard!

### Mrs. Virginia Boer

Hello!

The school year is quickly approaching and I am excited to be a part of the 2022-2023 Achieve Program. For those who do not know me, my name is Virginia Boer and I am originally from Mazatlán, Mexico. I moved to the States in 2000 and am married to Barry Boer. The Lord has blessed me with three lovely daughters (Isabel, Daniela, and Miranda). For the past 4 years I have been teaching 3rd grade Spanish Immersion at Lansing Christian School. Prior to teaching at LCS, I taught preschool for the local park district, Kindergarten English Immersion, and I worked as an aide in the Achieve room as well. I am looking forward to joining Achieve again to serve my students and to serve God.

Mrs. Virginia Boer



### Mrs. Sydney Gagliardi

Hi everyone!

My name is Sydney Gagliardi, and I am so excited to be joining the high school staff this year! This past June, I married David Gagliardi, an alumnus of Heritage. My parents are Lane and Kassandra Brummel. I come from a big family! My older brother Dillon is married to Ashley, and they have two precious children, Everleigh and Abel. My younger siblings are Thomas, Isaiah, Kerstin, Bethany, and little Parker. Lord willing, another sibling will be joining us this August!

I lived on an acreage outside of Sioux Center, Iowa for almost my entire life. I attended Hull PRCS and Trinity Christian High School and just graduated from Dordt University this past May. I graduated with a major in Secondary English/Language Arts and a minor in Spanish. This year, I will be teaching Junior/Senior American Literature, Sophomore Composition, Freshman Grammar, and Spanish 1. I have a strong passion for each of these courses, so I am eager to impart that excitement to my future students!



My first memory of wanting to be a teacher was in first grade with Mrs. Van Maanen, when I dressed up as a teacher for Career Day. Ever since then, I have stuck with that desire to teach. The Lord has blessed me with exceptional models for Christian teaching, especially within my family—my Grandpa Brummel, who was my 8th-grade teacher, Aunt Alissa, Uncle Kyle, and my mother Kassandra, who was my high school science and Spanish teacher. It was my past teachers who first ignited my passion for Christian education, and I pray that I can follow their examples as I teach myself.

I am thankful to God for the opportunities to gain experience in teaching and my content areas leading up to this point. I was a teacher aide at my former grade school and served as a Spanish tutor and an academic-support assistant for freshman students at Dordt. I also had the amazing opportunity last summer to study abroad in Spain and grow in my Spanish skills. More recently, I student-taught in a middle school English classroom and a high school Spanish classroom.

Apart from teaching, I enjoy reading when I can find the time, running when I can muster the energy, spending time with family and friends, and singing in a choir (I was a member of Dordt Choirs for my four years). Although I have moved away from my home state of Iowa, I am very grateful to be in the Indiana/Illinois area with new family and friends and a teaching position at Heritage. As the school year begins, I pray that God in His abundant grace will guide me as both my students and I grow and learn together in the classroom, giving all glory to Him alone.

In Christ,

Sydney Gagliardi

## Miss Amanda Ophoff

Hi! My name is Amanda Ophoff, and I am excited to be a full-time Discovery Center teacher, geography teacher, and junior high girls volleyball and basketball coach at PRCS this year!

I grew up here in Indiana with my parents and two younger brothers. I attended this Protestant Reformed Christian School for grade school and then went on to Heritage for high



school. Playing basketball and volleyball with my friends was definitely a highlight! After high school, I studied at Trinity Christian College where I recently graduated from in May of 2022 with degrees in elementary education and special education. Last spring, I had the opportunity to student teach under Karen Terpstra in our first-grade classroom, where I learned so much about teaching phonics and reading. After student teaching in first grade, I taught at Heritage Christian School in Hudsonville, MI in the special education program. I met so many amazing teachers and paraprofessionals.

Teaching in a Christian school has always been my dream, and I cannot wait to start this August! I am very thankful the Lord has brought me here to teach!

Amanda Ophoff

## Mrs. Annette Ophoff

I love our school! It's not perfect, but it is a group of sanctified sinners learning and teaching about life in the world God created. My name is Annette Ophoff and I am so excited to be teaching kindergarten this year!

Years ago, I was in the middle of pursuing a degree in Early Childhood Education, and teaching pre-school in South Holland when my husband Eric and I got married. The Lord soon began blessing us with children. Twenty-two years and four kids later, here we are!

Eric is the Operations Manager at Dutch American Foods. Our oldest daughter Meghan is a CNA at Park Place and is engaged to be married to Andy Mingerink this fall. Troy, our oldest son, works at

HydroClean, Inc.. Eric III is a senior at Heritage CHS and works at Forest Landscaping. Our youngest daughter Rebecca is a sophomore at Heritage CHS and works at Culver's in Schererville.

I have been a stay at home mom for twenty years, serving our community wherever the opportunity arose. I've filled many positions in the Ladies' Auxiliary at school and taught children's Bible story hour at church. I was a certified CNA and helped care for ill and elderly patients. In 2018 I was hired as an aide in the Achieve Program and served the students in that classroom for four years. I enjoy reading, cooking, baking, bike riding, sewing, crafting and fellowshiping with friends in my spare time.

My time in the classrooms of our school has given me a deep love and appreciation for the teachers and students. Their enthusiasm, creativity and dedication is humbling. Won't you join me in thanking the Lord for our dear covenant school? May He continue to bless it and provide for all our needs.

Annette Ophoff





## Mrs. Karla Van Baren

Hello! My name is Karla Van Baren, and I am overjoyed that the Lord has led me to teach in the Discovery Center at PRCS.

I am originally from Sioux Falls, SD. My family and I attended Doon PRC until the PR Fellowship in our home town began. My family then attended what has now become Heritage PRC in Sioux Falls. I graduated from Dordt University in Sioux Center, IA, and received a Bachelor's Degree in Elementary Education with endorsements in Reading and Special Education in 2006. Then in 2009, I received a Master's Degree in Education from the University of Sioux Falls. I taught fourth grade at Sioux Falls Christian School for three years until I met my husband Todd Van Baren. After we got married we moved to the IL/IN area where I taught in the Discovery Center at Crown Point Christian until our first child was born. My husband Todd and I are blessed with three children: Drake (11), Avery (10), and Cooper (6).



I can almost pinpoint the day in 3rd grade that I knew I wanted to be a teacher. My dear teacher Mrs. Blankenspoor was so kind and godly, and she left a big impression on my heart. From then on, I strived to be a teacher just like her. I would “play school” with my dolls and stuffed animals every chance that I had.

During my years of teaching, I learned invaluable lessons about meeting the needs of all of God’s precious children. One of my favorite quotes from a dear teacher friend is: “If my student can’t learn the way that I teach, then I better teach the way they can learn! Then EVERY child can reach his/her God-given potential!” I find great joy in creating lessons, games, or experiences to achieve that “light-bulb” moment! To see the joy on their face when they finally feel that sense of accomplishment is beyond rewarding! Each child is worthy of rich educational experiences despite his or her struggles or the manner in which he or she learns.

In my spare time, I enjoy crafting of any kind, redoing furniture, playing board games, watching baseball with my family, and going to the beach! I also enjoy any chance that I have to travel back to South Dakota!

I am delighted with the opportunity to return to the classroom. It is my sincere prayer that the Lord will use me as He sees fit to help the students at PRCS reach their God-given potential, and most importantly that we may glorify God in all that we do and say!

Karla Van Baren

## Mrs. Teagan Van Overloop

Hello! My name is Teagan Van Overloop, and I am excited to be teaching high school computer courses this semester! For those who don't know, I was raised in Lowell, Indiana and I am the youngest of four girls. I have been married for a little over a year now to my amazing husband Trevor, and we have a little yellow lab named Arlo. When I am not working you can find me knitting, scrapbooking, spending time with friends and family, or probably playing my Nintendo Switch.

I graduated from Purdue Northwest in 2021 with my Bachelor of Science degree in Computer Graphic Technology. Teaching wasn't something I studied in college but I am thankful that God has led me on this journey to be helping students grow. I'm excited to be teaching high school students about a field I am super passionate about. Technology is only becoming more and more prevalent in our day to day lives and students need to be educated on how to use it properly. I look forward to seeing all the students this fall semester.

Thanks!

Teagan Van Overloop



## TAX CREDIT OPPORTUNITY

CollegeChoice 529 – \$1,000 tax credit/per year

The Finance Committee of our school would like to make our constituency aware of a great tax savings opportunity utilizing Indiana's 529 plan. The Indiana CollegeChoice 529 plan was originally intended for families to aid with saving for their children's college tuition. All capital gains are tax free assuming the withdrawals are used for college expenses. Although originally intended for college savings, the 2017 tax reform policy expanded the Indiana 529 plan tax-free withdrawals to include private elementary, middle, and high school tuition. This includes tuition to our PRCS/HCHS school.

Under this new tax reform, Indiana residents receive a 20 percent tax credit (not debit) for a contribution to an Indiana 529 plan with a maximum credit of \$1,000 per year. In other words, if you contribute \$5,000 to a 529 plan and then withdraw \$5,000 to pay for tuition, you will receive \$1,000 back on the following year's tax returns. In addition, if relatives or friends contribute to your child's 529, they also will receive the 20 percent tax credit. The tax credit is given to each Indiana resident con-

tributing to a 529 account. Also, important to note, there is no minimum time frame to maintain on your account balance so one can deposit and shortly after, withdraw to pay for tuition and receive this 20 percent credit. Setting up an account can be completed in about 10 minutes by enrolling online at [www.collegechoicedirect.com](http://www.collegechoicedirect.com). Please refer to the FAQ section on this website along with researching other internet sites.

Unfortunately, Illinois does not provide similar tax benefits for their 529 plan. Contributions only are deductions from the taxpayer's adjusted gross income and distributions can only be used for postsecondary school (not our grade and high school). Another option for all to research is the Coverdell Education Savings Account (ESA). This account type is very similar to a Roth Individual Retirement Account (Roth IRA), except that withdrawals must be used for education purposes. ESA contributions and capital gains are tax free, but contributions are limited to \$2,000 annually per child and those with incomes over a certain limit cannot contribute. The purpose of this article is only to raise awareness and is not meant for investment advice. We recommend consulting your financial or tax advisor for any further questions or concerns you may have.

Zachary Lanting

## 2022-2023 SCHOOL BOARD COMMITTEES

The number behind the committee members' names indicates the number of years they have remaining to serve on the school board/committee. The Chairman of the committee is listed in **bold**.

### ACHIEVE

**Greg Lenting** (3)  
Bartosz Grochowski (1)  
Chad Dykstra (1)  
Ryan Regnerus, Jr. (2)  
Ryan Van Overloop

### AUDIT

Bert Worries (1)  
Mark Huizenga (1)

### BUILDING & GROUNDS

**Jesse Lanting** (3)  
Derek Bruinsma (1)  
Mike Holleman (1)  
Eric Van Drunen (1)  
Mark Zandstra (1)  
Bart Grochowski (2)

### ENDOWMENT

**Todd(Beth)Van Baren**  
Andrew Lenting  
Bert Worries  
Eric Van Baren (3)  
Zach Lanting (3)

### EDUCATION

**Brian Lenting** (2)  
Ryan Worries (3)  
Greg Lenting (3)  
Todd(Beth)Van Baren (1)  
Greg Bruinsma (2)  
Ralph Medema  
Ryan Van Overloop

### FEDERATION DELEGATES

Greg Bruinsma (2)  
Ryan Worries (3)  
Todd (Beth) Van Baren (1)

### FINANCE

**Eric Van Baren** (3)  
Zach Lanting (3)  
Justin Verburg (3)  
Chad Dykstra (2)  
Andrew Sitter (3)  
Tim De Jong (2)  
Ben Andringa (2)

### INSURANCE

**Zach Lanting** (3)  
Lucas Maatman (1)  
Eric Ophoff Jr. (1)  
Michael De Jong (3)  
Jordan Van Overloop (2)

### PROGRESS & PROMOTION

**Phil Lenting** (1)  
Nathan Haak (1)  
Jesse Lanting (1)  
Neal Van Baren (1)  
Nathan Vis (2)  
Brett Zandstra (2)

### TRANSPORTATION

**Neal Van Baren** (1)  
Phil Lenting (1)  
Kurt De Jong (1)  
Micah Bruinsma (2)  
Joel Smits (2)

### TECHNOLOGY

**Ralph Medema**  
Ben Van Drunen (3)  
Justin Verburg (1)  
Eric Olsson (2)  
Trevor Poortinga (2)  
Jordan Van Overloop (2)



## SEXUAL ABUSE TRAINING/POLICY

Sexual abuse is a sin that has been around since early Old Testament times and is still very prevalent today. Statistics show that 1 in every 4 females and 1 in every 6 males will have been sexually abused before the age of 18. However, we may not conclude that the sin of sexual abuse is just out in the world, out 'there.' All sins that are prevalent in the world also infiltrate the church world. Even more directly, all sins that are prevalent in the world also infiltrate the Protestant Reformed denomination and affect our churches, schools, and homes. We are not immune to any type of sin, including sexual abuse.

HCHS/PRCS will have no tolerance for abuse in school operations and in school-related or sponsored activities and programs. We believe it is the responsibility of every staff member at our school to act in the best interest of each child throughout the school and in every school program and activity. Therefore, the school board has taken the initiative to require all faculty and support staff to be trained in sexual abuse awareness. We have contracted with MinistrySafe (a private organization which advises churches and schools across the country) to aid us in sexual abuse awareness training for our school personnel.

Furthermore, although HCHS/PRCS has had a Sexual Harassment and Misconduct Policy for many years, the school board has been actively investigating how our school can better protect ourselves and our children from sexual abuse by taking another look at our policies and procedures. We are currently working on both a new Sexual Harassment Policy and a Student and Child Safety Policy and anticipate approving these policies in the near future.

As always, we appreciate your support and prayers as a school. It is our prayer that God will bless our labors. God has given us this school as an extension of our homes. We pray that God will continue to sustain and prosper us and that we might fear the Lord and walk in His ways in every aspect of our school and home life. *"Blessed is every one that feareth the LORD; that walketh in his ways. Behold, that thus shall the man be blessed that feareth the LORD. The LORD shall bless thee out of Zion: and thou shalt see the good of Jerusalem all the days of thy life. Yea, thou shalt see thy children's children, and peace upon Israel."* (Psalm 128: 1, 4-6)

Ryan Van Overloop

## ATHLETICS

As we begin a new school year, it is good to think about the privilege of having another season of Christ-centered athletics as well. It is exciting to me to be able to provide a variety of athletic activities to our students even though we are a smaller school. I want to thank all the parents and athletes for their participation and encourage those who are considering playing a sport at HCHS to give it a try. It takes a large percentage of participants at a school like ours in order to make an athletic program work and the support that we have received has been tremendous. A special thank you to all the coaches and volunteers that have donated their time to our programs.

There are many reasons to be excited for the upcoming season including some renovations made to the soccer field. We have added irrigation to the field in order to try to maintain a thicker turf and eliminate some of the bare spots that have plagued us in recent years. Also, we have purchased a new striping machine that will hopefully provide a thicker more consistent line on the field. We have done a few alumni sports events in the past in order to raise funds for athletics and this year we hope to have a volleyball alumni fundraiser night on Friday, Oct 28. Please look for more details to come as the date approaches. In grade school soccer we would like to welcome Liz Bruinsma as our new boys soccer

coach and thank Martha Mahtani for her past service to our junior high boys soccer program. Martha is taking on the JV boys high school soccer coaching job this season. We thank our past JV soccer coach Matthew Gagliardi for his service.

In the gym, we have completed the refinishing of the floor. It had been quite a few years since it had been done and the results are great. We added some lines to the floor as well to form 8 pickleball courts which will be utilized by our high school PE classes. You may still notice the smell of polyurethane lingering for a few months but that should fade as the school year progresses. In boys basketball we would like to welcome Ryan Zandstra (Melanie) as our new JV boys basketball coach and thank Jeff Zylstra for his many years of service to our program.

In spring sports we are looking forward to our first full girls softball season. We hope to schedule around 12 games and are excited to build on the terrific start that the girls made this past spring.

Season passes will be available again this season. Purchasing a season pass is a great way to support HCHS athletics and to maximize your value for attending sports events, especially for those with students who play multiple sports. The price this year for a full year family pass will be \$200. A full year for one adult is \$70 while a full year for one student is \$45. If you would like to purchase a pass for just one of the sports seasons the cost is \$100 for a family, and \$50 for one adult.

If you are new to HCHS athletics, we would like to remind you that every participant in high school sports needs to have a sports physical. Please take the time to have this done sooner rather later so we don't have any delays in the athlete's participation. The form for the physical can be found on our school's website and should be returned to our school office prior to the start of the season. Only one physical is required for the entire season for those who plan on playing multiple sports. Also please pay attention to the athletic calendar for upcoming games and practices. The schedule often changes during the year and the calendar is the best way to keep up to date.

Finally, I would like to encourage all involved in our athletic program to remember that athletics is the only face of our school that many in our community see. Let's make sure that we represent Christ well as we compete on the field and cheer from the stands. Please take the time to thank our coaches and athletes for their participation and encourage both our players and the players from visiting programs to glorify God this season in HCHS athletics. Also please remember to thank the referees and umpires that we utilize. The shortage of referees in the area is real and will inevitably encroach on our program. I ask that we make HCHS a place that officials want to work at. Thanks for all the support over the past years. I look forward to another season.

Greg Lenting

## **SCHOOL BUS RULES**

### **BUS CONDUCT RULES**

1. Students should be waiting behind the curb at their bus stop when the school bus arrives.
2. Students should not enter or leave the bus until it has come to a complete stop.
3. Students must be seated in their assigned seat upon entering the bus.
4. Student should refrain from standing or moving from place to place during the trip.
5. The bus driver must grant permission before windows or doors may be opened or closed. Students must keep head, hands, and arms inside the bus. Nothing is to be thrown out of the windows.
6. Students are not allowed to eat on the bus. Littering the bus with food or debris is prohibited.
7. Students should be absolutely quiet when bus is approaching a railroad crossing.
8. Any damage to the school bus caused by a student shall be paid for by that student.
9. Do not ask bus driver to stop at places other than the designated bus stop. The driver is not permitted to do this except with proper authorization from the school administrator and by written request from the parents. (This is required by state law.)

- 10. Headphones, pocketknives, lighters, etc. will be confiscated.
- 11. The following behavior is unacceptable:
  - a. Scuffling and fighting
  - b. Loud, boisterous, and indecent conduct
  - c. Teasing, tripping, holding, hitting and objectionable use of hands or feet
  - d. Putting feet on seats.
- 12. Students shall cooperate with the bus driver at all times and maintain a Christian attitude.

The bus driver will report by written memo any violators of these rules to the administrator and the Transportation Committee and disciplinary action will be taken.

Riding the bus is a privilege given to our students by the association. Therefore, our students should show respect for property, for others and for authority by behaving on the bus.

**BUS DISCIPLINE PROCEDURE**

If it is necessary to discipline a student due to poor bus conduct, the following procedure will be used.  
 1st Offense—The driver will report by written memo, any violations of the rules by a student to the administrator. The administrator will then contact the Transportation Chairman who will contact the parents of the offender.

2nd Offense—Procedure by the driver and administrator will remain the same as in 1st offense. The Transportation Chairman will once again contact the parents of the offender, reminding them of the gravity of the situation.

3rd Offense—Driver and administrator procedure again remains the same. This violation will result in a 5 day suspension from the bus, plus a meeting with the Transportation Committee to determine when and if the student will be allowed back on the bus.

Note: The school board reserves the right to skip a step in the discipline process if the Transportation Committee feels such an action is warranted.



**SCHOOL BUS ROUTES**

**North Bus Route & Schedule**

**South Bus Route & Schedule**

AM	PM	LOCATION	AM	LOCATION	PM	LOCATION
—	3:10	Klemme Rd & Van Drunen Rd	7:19	T. Zandstra Driveway	3:10	D. VanDerNoord Driveway
7:33	3:18	S. De Jong Driveway	7:22	R. Worries Driveway	3:15	A. Regnerus Driveway
7:34	3:19	J. Mancusi Driveway	7:37	Morse St. & 145th St.	3:17	B. Lenting Driveway
—	3:30	Ray & Wally’s	7:45	Winding Creek Estates II	3:18	M. Lenting Driveway
7:45	3:42	Dogwood Dr. & Sycamore Dr.	7:57	D. VanDerNoord Driveway	3:22	E. Lindsey Driveway
7:48	3:46	J. Verburg Driveway	8:03	School	3:26	T. Van Baren Driveway
7:49	3:48	Chateau Dr. & Forest Park Dr.			3:31	T. Zandstra Driveway
7:51	3:36	S. Van Der Griend Driveway			3:34	R. Worries Driveway
8:03	3:48	School			3:50	Morse St. & 145th St.
					3:57	Winding Creek Estates II
					4:10	School



# PICK UP/DROP OFF PROCEDURE

Student pick up/drop off procedures are put in place to ensure the safety of our students and constituents. Please follow these procedures at all times when in the school parking lot. High school parents, please review the responsibilities of driving by referring to our student/parent handbook's policy on student drivers.

## Speed

Speeding is strictly prohibited in the school parking lot. Drive slowly and carefully at all times. Many students will be present just before and just after school; therefore, drive with utmost caution. The posted campus speed limit is 15 MPH.

## Student Drop Off

All cars (including high school student drivers) entering the school main drive with the intent of dropping student passengers off should drive straight to the front entry under the canopy. Do not turn left until you reach the drive under the canopy. **If other cars needing to drop off students can be seen behind you, please drive slowly under the canopy and advance south into the high school parking lot up to where the sidewalk curves west. Advance far enough to allow students in other cars behind you to exit their cars at the same time.** Students should exit their cars and walk directly westward to the sidewalk. Students should remain on the sidewalk at all times while in route to their school entry door.

Once you are under the canopy or if you have advanced south into the high school parking lot, please keep your car as far to the right as possible. DO NOT DOUBLE PARK while dropping students off. If at all possible, students should exit the right side of the vehicle.

After all student passengers have exited your vehicle, student drivers should proceed forward slowly to the high school lot. All other vehicles may turn left to exit immediately or make a U-turn around the far island in the high school parking lot. Carefully advance north to the main exit or west to the exit past the bus barn.

## Student Pick Up

Vehicles intending to pick up children should line up single file facing south along the west side of the grade school parking lot. (No grade school children are allowed in the high school parking lot until the buses have departed.) Pull forward behind the car ahead of you and wait for your children with your car off or in park. Vehicles can form a line along the west side of the parking lot and continuing around the north island of the parking lot and back south to the main entrance along the east side of the parking lot. Vehicles along the east side of the parking lot may form two lines from which every other car may proceed around the north island. Children will be allowed to go to their car once the vehicle has come to a complete stop along the west side of the parking lot. Children should enter the passenger side of the vehicle and not walk around to the driver's side of the vehicle. Once all your passengers are in your vehicle, you may slowly turn left towards the center of the parking lot and proceed to the exit carefully.

Students will be loading the buses just south of the canopy. Exercise care not to come too close to the buses during school dismissal.

Teachers will be posted along the cones in the car pick up line. They will be indicating to you to pull as far forward as possible. Please follow their directions. This will allow the maximum number of students to access their vehicles simultaneously. Thank you for your attention to this matter.